




# BUDGET MEMO #39

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DATE: April 26, 2013

TO: The Honorable Mayor and Members of the City Council

FROM: David Hodgkins, Assistant City Manager/Director of Finance

THROUGH: Robert Sisson, City Manager 

SUBJECT: FY 2013 & FY 2014 Budget Adjustment Sheets

## **Background**

The attached worksheets are to provide City Council an update of approved budget adjustments and a detail of proposed budget adjustments for Council discussion and consideration. Attachment A lists approved and proposed FY 2013 budget adjustments and Attachment B provides similar information for FY 2014. Attachment B also summarizes the impact such adjustments would have on the General Fund - Fund Balance. The budget adjustment sheets have been updated to include Council action from the April 23<sup>rd</sup> City Council meeting and to include revised estimates.

## 2013 Budget Adjustment Sheet - For Council Consideration

Item	Department (s)	Description	Impact on FTE's	Expenditures	Revenues	Net	Cumulative Adjustments	Council Consensus
1	General Fund Revenues - Real Estate Tax	Advertised RE Tax Rate from \$1.09 to \$1.08	N/A	-	(272,500)	(272,500)	(272,500)	X
2	Fire Operations	Reduction in County Communications Charges	N/A	130,000	-	130,000	(142,500)	X
3	Transfer to CUE	Reduction in transfer to CUE, transit funding received through HB2313	N/A	322,158	-	322,158	179,658	X
4	School Tuition	Estimated reduction in ADM	N/A	500,000	-	500,000	679,658	X
5	General Fund Revenues - Real Estate Tax	Reduce Real Estate Tax Rate from \$1.08 to \$1.07	N/A	-	(272,500)	(272,500)	407,158	X
6	General Fund Revenues - Real Estate Tax	Reduce Real Estate Tax Rate from \$1.07 to \$1.06	N/A	-	(272,500)	(272,500)	134,658	
7	School Tuition	Additional reduction in school tuition	N/A	50,000		50,000	184,658	
<b>Total Net Adjustments FY 2013</b>				<b>1,002,158</b>	<b>(817,500)</b>	<b>184,658</b>	<b>184,658</b>	

# 2014 Budget Adjustment Sheet - For Council Consideration

Item	Department (\$)	Description	Impact on FTE's	Expenditures	Revenues	Net	Cumulative Adjustments	Council Consensus
1	General Fund Revenues - Real Estate Tax	Advertised RE Tax Rate from \$1.09 to \$1.08	N/A	-	(545,000)	(545,000)	(545,000)	X
2	Fire Operations	Reduction in County Communications Charges	N/A	127,501		127,501	(417,499)	X
3	Community Services Board	Actual CSB request lower than estimate (actual came after proposed budget published)	N/A	20,400		20,400	(397,099)	X
4	Regional Agencies	Adjust Volunteer Center contribution to better match services received	N/A	4,000		4,000	(393,099)	X
5	Transfer to CUE	Reduction in transfer to CUE, transit funding received through HB2313	N/A	666,826		666,826	273,727	X
6	Recreation Administration	Since part-time head count not approved, temp help needs to be fully funded	N/A	(66,410)		(66,410)	207,317	X
7	General Fund Revenues - Court Fines & Forfeitures	Revised Police Rates & Levies	N/A		10,000	10,000	217,317	X
8	City Attorney	Reduction in general legal fees	N/A	12,000		12,000	229,317	X
9	City Attorney	Reduction in prosecutor's fees	N/A	3,000		3,000	232,317	X
10	Transfer to Capital Fund	Traffic Signal refurbishing project will be 100% federally-funded (no revenue sharing)	N/A	55,500		55,500	287,817	X
11	Public Works - Signs/Signals/Lighting	GMU pavement logo partnership	N/A	(8,000)		(8,000)	279,817	X
12	Community Relations	Print & distribute CityScene monthly	N/A	-		-	279,817	X
13	Public Works - Facilities Maintenance	City Hall clock repair/replacement	N/A	-		-	279,817	X
14	Transfer to Capital Fund	Ashby Pond trail project	N/A	0		-	279,817	HOLD
15	Community Development & Planning	Increase EDA support amount from \$40k to \$120k	N/A	-		-	279,817	X
16	City Council	Discretionary Fund reduction	N/A	400		400	280,217	X
17	Community Relations	Binding CityScene and printing high-quality color copies of cityscene for archives	N/A	986		986	281,203	X
18	Information Technology	Contract services - reduction in network drops	N/A	3,500		3,500	284,703	X
19	Information Technology	Contract services - DSL for WTP	N/A	1,680		1,680	286,383	X
20	Public Works - Right of Ways	Reduce Turf application	N/A	1,000		1,000	287,383	X
21	Parks & Recreation	Meals for volunteers; Mr. Stombres offered to fund personally	N/A	217		217	287,600	X
22	Capital Budget - Public Works	Planting and beautification, City-wide	N/A	5,000		5,000	292,600	X
23	General Fund Revenues - Real Estate Tax	End tax abatement program	N/A		10,000	10,000	302,600	X
24	General Fund Revenues - Real Estate Tax	Reduce Real Estate Tax Rate from \$1.08 to \$1.07	N/A		(545,000)	(545,000)	(242,400)	X
25	City Council	Increase in student awards	N/A	(3,000)		(3,000)	(245,400)	X
26	School Board	Additional reduction in school tuition	N/A	650,000		650,000	404,600	
27	General Fund Revenues - Real Estate Tax	Reduce Real Estate Tax Rate from \$1.07 to \$1.06	N/A		(545,000)	(545,000)	(140,400)	
						-	(140,400)	
Total Net Adjustments FY 2014				1,474,600	(1,615,000)	(140,400)	(140,400)	
Total Net Adjustments FY 2013 (see attached)				1,002,158	(817,500)	184,658		
Total Net Adjustments FY 2013 & FY 2014				2,476,758	(2,432,500)	44,258		

Ending FY 2014 Fund Balance  
Ending Fund Balance - % of General Fund Expenditures  
FY 2014 Fund Balance Shortfall (below 10% policy)  
FY 2014 Fund Balance Shortfall as a % of General Fund Expenditures

11,565,120
9.21%
(990,394)
-0.79%